

**EMMET COUNTY  
DEPARTMENT OF PUBLIC WORKS  
BOARD OF DIRECTORS MEETING  
January 8, 2026  
Meeting held at 9:30 a.m.  
Emmet County Drop-Off Center  
7363 Pleasantview Rd. Harbor Springs, MI.**

Members Present: D. Keiser, Chairperson; B. Dohm, Vice Chairperson; D. Fuller; Secretary, D. Mapes, B. Gutowski

Members Absent: A. Bawkey

Members of Public: G. Muir

Staff Members: A. McMurry; J. Steffel; M.Kilmer;

**Call to Order**

D. Keiser called the meeting to order at 9:30am.

**Approval of Agenda**

B. Gutowski motioned to approve the agenda for January 8, 2026; B. Dohm supported. All voted in favor.

**Election of Officers**

B. Gutowski motioned that the slate of officers remains the same. D. Keiser Chair; B. Dohm Vice Chair, and D. Fuller, Secretary; D. Mapes supported. All present voted in favor.

**Minutes**

The minutes of the December 4th, 2025 DPW meeting were reviewed by J. Steffel. B. Gutowski motioned to approve the December 4th minutes; D. Mapes supported. All present voted in Favor.

**Financials**

The November financial report was reviewed by J. Steffel. B. Dohm motioned to approve the November financials; D. Mapes supported. All present voted in favor.

**Operations Update (OLD BUSINESS)**

Personnel: Emmet County DPW has created a new transfer station attendant position with CDL. That position will be posted sometime in February.

Part 115: The MMP committee is actively working on drafting goals and objectives for the Part 115 Materials Management Plan. Ashley McMurry invited the full DPW Board to attend the January 13 meeting, which will focus on reuse. The meeting will feature speakers who operate reuse centers and will provide insight into reuse models and best practices. Looking ahead, the committee is planning to host public meetings in April or May in both the northern and southern sectors of Emmet County. These meetings will be open to the public and intended to gather community input to inform the Materials Management Plan. Township participation will be requested to assist with distributing resident surveys to ensure broad community engagement across the county.

Compactor #1 reconstruction Project: The compactor is now fully operational. Emmet County DPW will be holding off until Spring to finish the concrete work on the floor as the weather is too cold to pour the floor.

HHW Contractor RFP: ERG Environmental Services was awarded the bid for the Household Hazardous Waste Day. We have reached out for dates for 2026.

DPW Holiday Potluck: This is taking place on January 23<sup>rd</sup>.

**Other Business (NEW BUSINESS)**

2026 Roof Restoration: Emmet County received four bids for the roof project. After reviewing the bid specs Summit Point Roofing came in with the lowest bid. B. Dohm motioned to recommend awarding the bid to Summit Point Roofing to the Board of Commissioners, B. Gutowski supported the motion. All present voted in favor.

2026 Capital Projects: DPW will be actively working on releasing RFP's early in the year for 2026 capital project. J. Steffel emailed the list of capital projects to DPW Board Members.

**Public Comments**

**Round Table Discussion:**

n/a

Meeting Adjourned: 10 am

**Next Meeting:** Thursday February 5<sup>th</sup> at 8:30am, at the Emmet County Drop Off Center, 7363 Pleasantview Rd. Harbor Springs.

X Douglas Fuller